

Appendix 1

REVIEW:	Courtyard Review Group	
Committee:	Community Services Scrutiny Committee	Chair: Vacant
Lead support officer:	Gareth Jones – Economic Regeneration Manager	

SCOPING

Terms of Reference

To monitor progress on the implementation of the Review Group's recommendations approved by the Cabinet on 17 February 2005.

Desired outcomes

- To establish the extent to which recommendations approved by the Cabinet have been considered and implemented to date.
- To ascertain what actions have been undertaken by The Courtyard to consider and take forward suggestions made by the Courtyard Review Group.

Key questions

- Which of the Review Group's suggestions have been implemented to date?
- What actions are proposed to taking forward suggestions not yet implemented?
- What is the current financial position and performance of The Courtyard?
- Has the Courtyard Board determined any other new activities or restructured any of its activities that existed in 2004 in order to generate additional income?
- Is the Courtyard on target to reduce its budget deficit?
- How is the new commissioning agreement between the Council and The Courtyard working?
- What are the results of the Arts Council's economic impact survey?
- What is the outcome of discussions regarding potential funding from the Children's Services Budget?
- How are negotiations with the Arts Council progressing with regard to a new funding agreement from April 2006?
- How does The Courtyard performance compare against appropriate benchmark venues?

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Timetable	
<i>Activity</i>	<i>Timescale</i>
Preparatory Work	October 2005
Collection of data	October / November 2005
Undertake site visits as appropriate	October / November 2005
Report to Strategic Monitoring Committee	November 2005
Present options/recommendations to Cabinet	December 2005
Members	Support Officers
Cllr H. Bramer Cllr J. Guthrie Cllr Mrs S.P.A. Daniels Vacancy	Gareth Jones, Economic Regeneration Manager Craig Goodall, Trainee Committee Officer